

Partners in Personal Assistance
1100 N. Main Street Suite 117
Ann Arbor, MI 48104
Phone: (734) 214-3890
Fax: (734) 214-0644
Email: info@annarborppa.org

Various Federal, State, and Local laws prohibit discrimination based on race, color, sex, religion, national origin, ancestry, age, disability or marital status. PPA is an equal opportunity employer and your response to any question will not be used as a basis for discrimination, but will be judged on its relevance to the assistance you are seeking.

Personal Information
Consumer Employer

Date / /

Name (Last)	(First)	(Middle initial)
_____	_____	_____
Home Address	City	State Zip

Home Telephone		

E - Mail Address	Birth Date	

In Case of Emergency Notify: Name _____		
Relationship _____ Telephone _____		
Address _____		

Special Abilities/Skills:		

<u>Why do you need a personal assistant?</u>		

Personal Requirements for PAs while in your home. (For example, your smoking policy, phone usage, visitor policy, music/noise level preference).		

<u>How were you referred to PPA?</u>		

<u>Do you have pets? Please specify:</u> _____		

<u>Do you prefer same sex PAs or does it matter?</u>		

Personal References:

1. Name: _____ Phone # _____

2. Name: _____ Phone # _____

Days & Hours Assistance is needed:

<u>DAY</u> <u>TIME</u>	<u>Mon</u>	<u>Tues</u>	<u>Wed</u>	<u>Thurs</u>	<u>Fri</u>	<u>Sat</u>	<u>Sun</u>
Morning							
Mid day							
Evening							
Night							

Comments:

We must have a copy of your job description (how/when you want the work done). Do you have a written job description? ___ yes ___ no
If no, do you need assistance to write one? ___ yes ___ no
How can we assist you with this?

Have you ever supervised PAs before?

How do you pay for personal assistance? Privately ___ 3rd party payer ___

What is your 3rd party payer? DHS ___ MI Choice ___ Private Insurance ___

WCHO ___ Other (specify) _____

How much do you currently pay per hour? _____

Consumer Employer Signature

Date signed